

*City of Olmsted Falls*  
**Minutes of a Regular Council Meeting**  
**Tuesday, April 28, 2020, at Olmsted Falls City Hall**  
**26100 Bagley Road – 7:00 p.m.**  
**Conducted as a Virtual Meeting through Webex**

The Pledge of Allegiance was recited. Council President Paul Stibich called the meeting to order at 7:05 p.m. Roll call was conducted. Councilmen Lori Jones, Jennifer Jansen, Cornel Munteanu, Jay McFadden, Yvonne Buchholz, and Brian Chitester were present.

Also, in attendance: James Graven, Mayor, and Andrew D. Bemer, Law Director, Nick Vitalone, Finance Director, Joe Borczuch, Service Director, Odis Rogers, Police Chief and Matt Sheehan, Fire Chief. Audience: 2.

**Approval of Minutes**

Mr. Munteanu moved to **approve** the minutes from the Regular Council Meeting of March 24, 2020; Mr. Chitester **seconded**. Ms. Buchholz pointed out a typographical error. Poll: 5 ayes; 0 nays; 2 abstain (Jones, Jansen). **Motion carried.**

**Consideration of Amendment to the Agenda - None**

**Mayor's Report and Appointments**

Mayor Graven stated that we are facing an unprecedented global health threat that is no longer just a health issue, it is also an economic issue. He feels bad for our residents that are now unemployed, and also for our business owners that were forced to close. Many of our citizens feel the anxiety of a reduced income and he hopes that all of our residents can once again provide for their families very soon.

He stated that this is also a very challenging financial situation for our city. Specifically, regarding our city's financial predicament, we received a memo from RITA (Regional Income Tax Agency) explaining that the projected loss of tax revenue will be \$282,000 for 2020. He has decided that our city needs to take early and decisive actions to protect our budget. He will be taking a 10% pay cut as well as the directors and chiefs. We will be furloughing non-union employees 16 hours per month. We have temporary layoffs of our Economic Development Consultant, the Senior Center Administrator, a Community Officer, and a part time inspector. This will affect approximately 15 employees and will save the city approximately \$7,000 per month or \$50,000 for the year. We are also working on some projects that will help increase our revenues and offset the decrease in income tax revenue. No fire, police, or service department employees are affected. He is trying to be prudent in the way our city handles the COVID-19 crisis – both financially and also from a public safety standpoint. We are trying to use a data driven response. This was not an easy decision, although this was the fiscally responsible thing to do. He has evaluated the current and future impact of this crisis on city staff, operations, and finances as we continue to provide core services such as police and fire protection to our citizens. We are hoping that as the situation improves, we can get back to normal as

soon as possible. This is a very difficult situation, and the next few months will be very challenging for everyone.

He has also been lobbying our federal and state officials for direct money to the City of Olmsted Falls and read the following letter that he sent to our U. S. Senator's and State Representatives on April 21, 2020: "Dear Senator, Municipalities cannot wait for the fourth stimulus package. Small cities need a direct allocation of federal funds to each and every local government regardless of population. Cities such as ours need the flexibility to use those funds to replace lost revenues as a result of the economic impact of COVID-19. This package must include any loss of revenue related expense. Without flexibility in using those funds, many cities face layoffs, furloughs and reductions in critical services. I urge you to support funding for local governments in the interim Emergency Coronavirus Package."

He stated that we also have excellent communication and coordination between our city, hospitals and other government agencies. He spoke with Southwest Hospital CEO, Bill Young, on Monday March 30th, and Terry Allen, Cuyahoga County Health Commissioner, last week. Lastly, since we have not had a Council meeting since March 24<sup>th</sup> he wanted to discuss an update that he gave last month on the city website describing to all of our citizens how we are preparing our city to deal with the COVID-19 crisis and asked if there is was anything that the city could do to help them. He also would like to thank all of the grocery store workers, truck drivers, take out restaurant staff, and all cleaning personnel throughout our city, they are all helping to keep us safe. In closing, our community will make it through this fight if we continue to practice social distancing but not social isolation, we need to support one another. In the face of adversity, our city residents are working together to support one another and it is very inspiring. Everyone please stay safe.

Ms. Jansen asked if he could repeat the number of employees the reduction in pay will affect and the amount the city will be saving. Mayor Graven replied approximately 15 and it is about \$7,000 a month. Ms. Jansen asked if we knew how long the reduction would go on. Mayor Graven replied only if she had a crystal ball and someone can tell him when the COVID-19 crisis will be over, he has no idea, nor does anyone else that can answer that question.

Ms. Jones asked Mayor Graven if he would begin lifting restrictions and orders in line with those being lifted by Governor DeWine. Mayor Graven replied that he would do what was best for the residents of Olmsted Falls.

### **Communications from Residents - None**

#### **Approval of Bills:**

Mr. Munteanu to **approve** Pay Ordinance 2020-07; Ms. Buchholz **seconded**. Ms. Jones asked what the ordinance number was. Mr. Stibich replied 2020-07, Payment of Bills, the Pay Ordinance and asked if Ms. Jones had any questions regarding the checks that were written. Ms. Jones replied that she did not receive 07 she has an older one labeled 04. Ms. Jones stated that she does not have a current one. Mr. Stibich replied that everyone received 2020-07 as he is sure that Ms. Mancini repaired the pay ordinance at the same time and made seven copies, one for each of us. Ms. Jones replied she did not.

Ms. Mancini asked that all present mute their microphones unless they are speaking because there is a lot of interference in the video's in order to stop the feedback. Poll: 7 ayes; 0 nays. **Motion carried.**

## **Officials Reports:**

### **Joe Borczuch, Service Director**

Mr. Borczuch indicated that he has a requisition that needs approval to DJL Materials for crack sealant for fiber and would like to get a full semi-load which is 45,000 pounds this will allow preventative maintenance in the lower cost option.

Mr. Chitester moved to **approve** a requisition to DJL Materials Supply, Inc. for 45,000 pounds of crack sealant with fiber in an amount not to exceed \$21,915.00; Mr. McFadden **seconded**. Poll: 7 ayes; 0 nays. **Motion carried.**

Mr. Borczuch stated that he has another requisition to Big Trees for 15 replacement trees that will be planted throughout the city in all different areas. The city has not completed a tree replacement planting in about three years.

Ms. Buchholz moved to **approve** a requisition to Big Trees, Inc. for 15 replacement trees throughout the city in an amount not to exceed \$7,812.00; Mr. Chitester **seconded**. Ms. Jansen asked which fund would be utilized. Mr. Borczuch replied the shade tree fund. Poll: 7 ayes; 0 nays. **Motion carried.**

Mr. Borczuch stated that the Cuyahoga County Lindbergh culvert replacement project began yesterday with the road closure first thing in the morning and it will be closed for 60 to 90 days. This is a total road closure and if the weather cooperates, he hopes that the project will be completed sooner than expected. The County has another project on West Street to Prospect so there will be multiple detours set up throughout the city. This project is fully funded by the County.

He stated that the sewer project is moving along. The asphalt plants are now open and the contractors are taking out the temporary pavement and putting in a solid base pavement until the road work gets bid out. They are finishing up storm work on Columbia Road and installing the temporary base pavement on Columbia as well and are installing lateral tie in's on River Road. We are waiting for the pump stations to be delivered and put into place which will arrive hopefully sometime in May. Also, during May, we should go out to bid for the roadways to be repaved and widened. We need the weather to cooperate.

He asked that Resolution 29-2020 be adopted this evening. The county is waiting on us since we have not had a council meeting to get this project out to bid. ODOT will be handling the project through Cuyahoga County. This will replace the guardrail on Bagley Road over Rocky River on the bridge. The guardrail currently in place needs to be removed and the correct type installed. He has reviewed the design builds for the bridge when it was installed and it does not appear that there will be any underground issues but you never know until you dig; hopefully everything goes as planned. This project is funded by ODOT and will be no cost to the city.

### **Odis Rogers, Police Chief**

Chief Rogers stated that over the course of the last month and a half he has put out multiple memos to the department. He would like to assure Council that we are doing everything we are supposed to be doing and then some when it comes to how we are handling this pandemic from how we are handling our community contacts, traffic stops, backing up the fire department, sanitation in the cruisers, personal sanitation, how we handle people coming on station, we are doing temperature checks, how we handle warrants and fresh arrests, what we are doing about training and schools, patrol visibility,

how we are handling calls for service, our PPE, and we have exposure protocols. He has been working very closely with the Mayor and the Fire Chief on how our police response is to this situation. As he is sure you can all imagine pretty much everything single thing, we do is affected by this and he is very happy to report that we have nobody ill nor have we had anybody ill in the police department. He stated that it is very tough when you have spent the last two years doing everything you can to get officers out into the community and making personal contacts with businesses and now, we are basically asking our officers to stop doing that right now. One of the results of that is our CAD calls are down about 50% so that gives Council an idea of what's going on in our city. CAD calls, which are every call for service, every self-initiated thing that officers do for example lock outs, community contacts, talking to people, the total numbers for all of that is down 50%, the actual number is 49.7%. He wanted to make Council aware that that is the kind of the effect this has had as far as how our police officers go out and interact with the community.

**Matt Sheehan, Fire Chief**

Chief Sheehan stated that he distributed a requisition for the repair of Tower 1 for its yearly maintenance which includes pump testing, aerial ladder testing, and general maintenance. They found some repairs that have to be done. As he stated in the letter back in October when he was putting the budget together, he requested \$20,000 for apparatus repair. He is estimating the cost for the repairs slightly higher and when the final costs come in, he will let Council know that amount. Once the tower is completed, he will complete the PM and maintenance on the engine and present Council with a requisition for that.

Mr. Stibich indicated that he appreciated the memo the Chief attached to the requisition for informational purposes.

Ms. Buchholz moved to **approve** a requisition to Fallsway for the annual service maintenance and repairs to Tower 1 in an amount not to exceed \$15,000; Mr. Chitester **seconded**. Poll: 7 ayes; 0 nays. **Motion carried.**

Chief Sheehan stated that he also distributed information regarding a grant that was applied for through Firehouse Subs. The funds are collected by people that buy the sandwiches and if they increase the cost of their bill to the next highest dollar Firehouse puts that money into a grant fund. This is one of the grants that you have to submit prior to getting a copy of the grant. He is requesting three SBA's with this grant worth \$21,760.00 and this is a non-matching grant, if approved. Mr. Stibich asked if Mr. Sheehan was requesting that Council adopt the legislation this evening. Ms. Jones asked what an SBA is. Chief Sheehan replied self-contained breathing apparatus. The ones the department has vary in age from 16 to 18 years old. We did purchase three on our own this year but he is hoping to get the next six through grants that he has already submitting including this grant.

Chief Sheehan stated he knows of no patients that our fire department has transported that were COVID positive and hopefully it will stay that way. As with the police, we take all the precautions with our personal protective equipment and unfortunately we treat every patient as if they were COVID positive and in respect to the patient, we treat ourselves as if we were COVID positive so we are taking extra care with the personal protective equipment that we wear. Mr. Stibich asked if the department has everything they need. Chief Sheehan replied yes fortunately we are in very good shape. We received some supplies from the County that we picked up and he does not foresee any shortage that the department should have.

**Nick Vitalone, Finance Director**

Mr. Vitalone stated that as the Mayor reported the Coronavirus has hit everyone effecting not only businesses but municipalities and states. For us, municipal income tax is our primary source of income and using RITA as our guide they are forecasting that during the year we would lose \$282,000. He likes to use round numbers so let's say \$300,000. We will monitor the revenues coming in and if we have to make other enhancements as far as cost cutting measures we will take those actions. We will also stay on top of any funds that we might be able to receive. There has been a lot of funds distributed to state and local governments but unfortunately for us we are a small government and none of those funds have trickled down to Olmsted Falls. Mr. Stibich asked if he was referring to the federal stimulus. Mr. Vitalone replied yes, hopefully there is something that comes down the pike and those funds get to us. We did receive a small stimulus through Medicare, about \$7,000, and was based on our ambulance billings which is something but we are going to need a lot more than that. He stated that workers compensation reimbursed our 2018 premium which was \$38,000 and OPWC has deferred the second payment until January of 2021. We will stay on top of both the expenditures and as you know we came into this year with a very small carryover about \$300,000 so the budget was tight. Basically, you would need about \$5 million coming in and what goes out are estimates so this hits us hard. All we can do is stay on top of any kind of revenue that we can get and any other cost cutting measures that we can do but it will be tough going forward.

Mr. Stibich stated that the \$280,00 reduction of the RITA income tax revenues and the savings that the Mayor is going to implement is about \$7,000 a month but that's not enough to cover that shortfall. We know what January, February, and March receipts from RITA and time will tell with the April receipts. Mr. Vitalone stated that Council has just received the March financials and we already know the April numbers and at that point income tax was looking good but now we are in a totally different ball game. We were up about \$124,000 in income tax as of April but May is going to be a different story. All the information Council will be receiving is going to be outdated, as we speak everything is going to be forward looking and we are going to have to stay on top of it and its going to be tough but we will do what we can. He agrees the \$7,000 isn't going to do it and he does not want to be a downer but this will be hard going forward, maybe it will be less, which would be great. Mayor Graven stated this is also why we are selling the old fire house/service garage and hopefully that will bring in between \$150,000 and \$200,000; we are also working on other projects that could bring in more revenue so we are doing everything we can.

Ms. Jones asked if we had any idea how many people in Olmsted Falls cannot work from home. Mr. Vitalone replied no he does not have any of those numbers and he would have to try to obtain that information through RITA but he is not sure they have gone that far. At this point they are using models to calculate these losses and this estimated is based on criteria they have.

Mr. Vitalone stated that he is looking at other means to support the city through the year but will not discuss them at this time. It is possible that we can access some other funds that we have and put them into the general fund but he does not know as of yet. It might be possible to use some other funds that have healthy fund balances for operations for the remainder of the year. Mayor Graven stated that he has spoken with the State Auditor and asked if there was something that we could do but we are limited. He has also spoken to Representative Patton who may initiate legislation to give us more flexibility to access other funds. He is on the phone every day with Senator Dolan and Representative Patton trying to do everything he can to bring in some more money.

**Councilman Jay McFadden, Ward I**

Mr. McFadden indicated that a few months ago one of his neighbors stated that there was a raid on another neighbor's home by the ATF, which we found out later. He is wondering if the protocol with the ATF is that they just come in and raid a house or do they notify the Police Chief that they are coming in. His neighbor was very upset. He stated that he nor Mr. Stibich heard about any complaints but he heard that it was upsetting to them. He is unsure as to what we could do to alleviate their concerns. Chief Rogers stated to answer the question sometimes, it depends. The normal protocol would be if ATF or FBI or any of the alphabet soup agencies were to come into our city and do something yes, they would generally give us a heads up, if nothing else for us to block a street or something like that. But if it is confidential or surveillance type sometimes, they will not. Now, having said that, he has no idea what Mr. McFadden is referring to, he did not know that there was any kind of a raid on somebody's house. He does vaguely remember and believes Council President Stibich and the Mayor approached him about that time frame because they had received emails from somebody. We looked into that and found out it did not happen but he does not know if this is the same complaint Mr. McFadden is referring to. He asked if he was 100% sure it happened. Mr. McFadden replied that the address is 26001 Elmer Avenue and he did not see it but two of his neighbor's did confirm it and one neighbor said that they saw ATF on the back of one of the jackets. Mayor Graven asked if anyone was arrested. Mr. McFadden replied that he does not know where the neighbor's got their information from but they said that somebody was taken away and he had a violation for an AR-15 or an assault rifle that he wasn't allowed to have. Mr. Stibich suggested that Mr. McFadden meet with the Mayor and Chief Rogers during the week in order to give them some details so they can look into it.

**Councilman Cornel Munteanu, Ward II – No Report**

**Councilwoman Yvonne Buchholz, Ward III**

Ms. Buchholz stated that the Park and Recreation meeting scheduled for May 4<sup>th</sup> has been cancelled. The Mayor announced via the city website that all events through May 31<sup>st</sup> have been cancelled so there will not be any Memorial Day festivities. We will look into June and July down the road.

**Councilman Brian Chitester, Ward IV**

Mr. Chitester stated that he has a comment, an email and a message he would like to pass on as a resident for a family member of his. He has been seeing a couple more RV, recreational vehicle trailers, sitting out in street view. This is not anything that needs to be handled immediately. When we had an RV we had to put it in the back of our property and fence it in away from street view but he is seeing more across the city and wanted to raise it to the administration's attention, after the COVID-19 pandemic is over or at least settles, maybe we can get back into getting residents to fix these types of issues.

He received an email today which he forwarded to Council President Stibich, Law Director Bemer, Service Director Borczuch, and Mayor Graven, regarding a family and several other residents on Tyndall Falls that are smelling gas. He wanted to direct this email to the administration because if there is anything that has to do with gas, he wants the administration to look into it as soon as possible. They residents are saying that they are smelling a strong odor of gas in their area and wanted to see what they could do to resolve this problem. They have been talking to the gas company but it seems to persist. Mr. Stibich stated that in the email Mr. Chitester mentioned that the gas company told the residents that it wasn't anything to worry about. Mr. Chitester replied that is what they said in their email. Mr. Stibich stated that he would like the administration to look into that and

see if maybe that was true, as this sounds serious. Mr. Chitester stated that he figured since there is a smell of gas, he would at least pass it on to the Mayor and the administration so they can also help look into it because with gas he wants to make sure it is as safe as possible. Mr. Jones asked if the fire department usually checked that. Mayor Graven indicated that the residents should call the fire department. Mr. Chitester stated that was why he passed this along because he figures there are smarter people above him who would know who to specifically contact. Mayor Graven replied that anytime a resident smells gas they should call the gas company and the fire department will always come out immediately to check it out. Chief Sheehan stated that if they smell gas they should not hesitate to call the department and we will come check it and we will call Columbia Gas to come out. If we can pinpoint the area that its coming from at least they can mark the line. It does benefit the residents to keep calling when they smell gas, even though it has been marked, because we dealt with on the incident that became a hinderance call and we ended up getting Columbia Gas to fix the leak. Columbia Gas will determine if it is dangerous and usually even with an odor though it smells strong is not an explosive hazard. Mr. Chitester stated that is why he wanted to pass it along because the administration has more experienced people to at least look into it and maybe give the residents more assurance of their safety.

Lastly, through all of this his brother left at the beginning of March and he wanted to announce that he just finished MT training at Blacklet Air Force Base and has moved on to Shepherds Air Force base to begin working on B-1 bombers for their navigational maintenance. So through all of this his brother was able to finish his basic military training.

Mr. Borczuch stated that he has been dealing with a gas situation as well on Lewis Road for probably four of five months now. If it is a smaller leakage of gas the repair ends up being sent to the distribution portion of the company and takes quite some time. As everyone else has said the fire department and Columbia Gas need to be called but it is a long process. If you cross the tracks on Lewis you can smell gas every time. Mr. Chitester indicated that he would forward the email to the fire chief.

**Councilwoman-at-Large, Jennifer Jansen**

Ms. Jansen stated that she is curious and with DeWine's reopening of general office environments on May 4<sup>th</sup> would Council resume meeting normally in Council Chambers. Mr. Stibich replied that is a good question and asked the Mayor if that order would allow Council to meet in Chambers. Mayor Graven replied that he believes this should be discussed as we want to proceed in the safest way. He indicated that he would contact Council President Stibich tomorrow to discuss. Mr. Stibich stated that as soon as possible Council should be meet in Chambers. Ms. Jansen agreed. Mayor Graven replied that safety is first and he assumes that we will have virtual meetings for a little while. Ms. Jansen replied that there are a lot of issues with this type of virtual meeting and feels that with the same safeguards that everyone else is taking in the general office environments there is no reason we shouldn't be able to. She asked the Clerk what the capacity is for Council Chambers for an open meeting. Ms. Mancini replied that for the six-foot distancing for the square footage of the room she believed it was 40 but would have to look a previous agenda. Ms. Jansen replied that we never have that many in attendance so we could meet there and then livestream for anyone else that doesn't want to be there in person and believes this is an option Council should look at. Mr. Munteanu replied that he believes the governor stated 50% of the occupancy load which is posted in Chambers. Ms. Jansen asked if anyone else had any concerns about meeting. Ms. Jones stated that the only thing she has is there is a lot of feedback she hears like when a sound system is going bad and then some people cutting out. Mr. Stibich stated that he knows a lot of times with remote meetings using a speaker

phone is a problem but he believes this is working out pretty well. Ms. Jones asked if committees could meet like this until city hall opens. Ms. Mancini replied yes. Mr. Stibich asked if the clerk would have to be involved in the meetings. Ms. Mancini replied that she would post the information on an agenda and start the meeting so Council could hold a work session or committee meeting. Mr. Stibich replied that normally the clerk would not have to attend but rather just set up the recorder and use that for the minutes but to do one remotely she would have to be there. Ms. Jones asked if Council was being recorded with video. Ms. Mancini replied yes. Ms. Jones replied that if we had a committee meeting she would have to start the meeting and then walk away. Ms. Mancini replied yes. Ms. Jansen stated that again, the preferable method would be to do like the rest of the state who will open on May 4<sup>th</sup> with the same standards and believes we should lead by example. Mr. Stibich replied that he would like to see that too.

### **Council Pro-Tempore, Lori Jones**

Ms. Jones stated that she has a question for the Mayor, when DeWine talked about opening up the stay and cities and everything, they also talked about random testing will each city be in charge of their random testing or how will they do that. Mayor Graven stated that he has not heard of each city being in charge of random testing and asked Chief Sheehan to comment. Chief Sheehan stated that as far as random testing they are having a hard-enough time getting first responders tested. There is a company in Berea that is going out to businesses to do testing to get their work force back to work. Again, this is in the beginning stages and the testing would deal with the antibodies and if you have the antibodies in your system. They can only get these test kits from Europe as they are not made in the United States. Any that will be made in the United States they are giving an estimated date of the last week of May or first week of June and the tests they currently have cost around \$200 a piece. This is still in the early stages especially with testing for antibodies. Ms. Jones asked when they are made in the United States will the cost go down or when the supply gets greater. Chief Sheehan stated that he is sure with supply and demand the more kits that they do have available the cost will go down, however with the government now it might be something they put in a stimulus if they can get them out relatively cheap. In fact, the test he is talking about are the kind of the self-administered test, the same type of test where a diabetic would give themselves for blood sugar and get the results in 10 minutes. Ms. Jones stated that she was just wondering because there has been all this talk about not knowing how many people are carriers.

### **Council President Paul Stibich**

Mr. Stibich would like to thank the administration and all the city employees for their hard work and for adapting to these new rules and still serving the community the way we have become accustomed to being served. He would also like to thank the residents for their understanding and cooperation through all of this; we live in a great community and this is just another example of what a great community and great residents we have in our town, so thank you everyone.

### **Andrew Bemer, Law Director**

Mr. Bemer stated that as he reported at the last meeting, all of the litigation we have pending is in the briefing process and we are waiting for decisions to be made by particular judges. There has been a stay on all proceedings in all the courts in Northeast Ohio. We know that there has been some scheduling of oral arguments in one particular Court of Appeals but as far as anything else we have had no decisions from any of the judiciaries who are handling our cases.

As you will note in Ordinances 18-2020 and 23-2020 these are matters that have been referred to the Planning and Zoning Commission and as a result, we need to discuss the prospects of having a

meeting with the Planning and Zoning Commission so we can have these matters addressed. Ordinance 23-2020 deals with our charter requirement of receiving Planning and Zoning Commission approval to go forward with not only a listing but a sale of public real estate and we would like to move forward on the sale of the old service garage so stand by as we will have to discuss that with those individuals and determine how best to proceed which is hopefully as soon as possible.

## **Old Business**

### ***Ordinance 18-2020***

AN ORDINANCE REPEALING ORDINANCE 85-2019 AND READOPTING AMENDMENTS TO SECTION 1240.09(a)(3)(A) OF THE OLMSTED FALLS CODIFIED ORDINANCES ENTITLED “ACCESSORY USE REGULATIONS” AND DECLARING AN EMERGENCY **Tabled on Third Reading (Referred to Planning and Zoning Commission on 02/25/2020)**

### **Remained on Table**

### ***Resolution 23-2020***

A RESOLUTION AUTHORIZING THE CITY TO DECLARE SAID PROPERTY LOCATED AT 8051 BROOKSIDE TO BE NO LONGER NECESSARY FOR PUBLIC USE, AND AUTHORIZING THE CITY TO ENTER INTO A LISTING AGREEMENT TO SELL SAID PROPERTY, AND FURTHER AUTHORIZING A CONTRACT WHICH ACCEPTS A FAIR MARKET PRICE TO PURCHASE SAID PROPERTY AND DECLARING AN EMERGENCY

**Third Reading (Referred to Planning and Zoning Commission on 03/24/2020)**

Mr. Munteanu moved to **amend by substitution 23-2020 with Resolution 23-2020 (Amended)**; Ms. Buchholz **seconded**. Poll: 7 ayes; 0 nays. **Motion carried**. Mr. Munteanu moved to **table**; Ms. Buchholz **seconded**. Ms. Jones asked if the Planning & Zoning Commission plan on holding webex meetings to deal with this so that we can get the property up for sale. Mr. Bemer replied that we have not discussed the process yet. The Commission meets on first and third Wednesdays so its too late to schedule a meeting for next Wednesday so the earliest we could meet would be the 20<sup>th</sup> but we will contact the chairman and ask him to discuss this possibility with his membership and then we will decide how best to move forward. Poll: 7 ayes; 0 nays. **Motion carried**.

## **New Business**

### ***Ordinance 25-2020***

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$85,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING AND EQUIPPING A STREET SERVICING VEHICLE, TOGETHER WITH NECESSARY APPURTENANCES THERETO AND DECLARING AN EMERGENCY **First Reading**

Mr. Munteanu moved to **suspend**; Mr. Chitester **seconded**. Voice Vote: 7 ayes; 0 nays. **Motion carried**. Mr. Munteanu moved to **waive** the reading in its entirety; Mr. Chitester **seconded**. Voice

Vote: 7 ayes; 0 nays. **Motion carried.** Mr. Munteanu moved to **adopt**; Mr. Chitester **seconded**. Poll: 7 ayes; 0 nays. **Motion carried.**

***Ordinance 26-2020***

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$6,500,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, TO PAY THE PROPERTY OWNERS' PORTION, IN ANTICIPATION OF THE LEVY AND COLLECTION OF SPECIAL ASSESSMENTS, AND THE CITY'S PORTION OF THE COSTS OF CONSTRUCTING AND INSTALLING SANITARY SEWERAGE SYSTEM IMPROVEMENTS, INCLUDING ALL NECESSARY APPURTENANCES THERETO COMPRISING THE PHASE V SEWER PROJECT, AND DECLARING AN EMERGENCY

**First Reading**

Mr. Munteanu moved to **suspend**; Mr. Chitester **seconded**. Voice Vote: 7 ayes; 0 nays. **Motion carried.** Mr. Munteanu moved to **waive** the reading in its entirety; Mr. Chitester **seconded**. Voice Vote: 7 ayes; 0 nays. **Motion carried.** Mr. Munteanu moved to **adopt**; Mr. Chitester **seconded**. Poll: 7 ayes; 0 nays. **Motion carried.**

Ms. Jones stated that the very first time she started on Council and then when others joined later by appointments these next two notes are renewals we are not building or adding anything. Mr. Stibich replied that is correct.

***Ordinance 27-2020***

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$125,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING REAL ESTATE TO ADD TO THE CITY HALL BUILDING COMPLEX CURRENTLY HOUSING ADMINISTRATIVE OFFICES AND OTHER MUNICIPAL FUNCTIONS, AND DECLARING AN EMERGENCY

**First Reading**

Mr. Munteanu moved to **suspend**; Mr. Chitester **seconded**. Voice Vote: 7 ayes; 0 nays. **Motion carried.** Mr. Munteanu moved to **waive** the reading in its entirety; Mr. Chitester **seconded**. Voice Vote: 7 ayes; 0 nays. **Motion carried.** Mr. Munteanu moved to **adopt**; Mr. Chitester **seconded**. Poll: 7 ayes; 0 nays. **Motion carried.**

***Ordinance 28-2020***

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$400,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, TO PAY COSTS OF REMODELING, RENOVATING AND OTHERWISE IMPROVING A CITY BUILDING WHICH WILL HOUSE ADMINISTRATIVE OFFICES AND OTHER MUNICIPAL FUNCTIONS AND IMPROVING THE SITE THEREOF, AND DECLARING AN EMERGENCY

**First Reading**

Mr. Chitester moved to **suspend**; Ms. Buchholz **seconded**. Voice Vote: 7 ayes; 0 nays. **Motion carried.** Mr. Munteanu moved to **waive** the reading in its entirety; Mr. Chitester **seconded**. Voice Vote: 7 ayes; 0 nays. **Motion carried.** Mr. Chitester moved to **adopt**; Ms. Buchholz **seconded**. Poll: 7 ayes; 0 nays. **Motion carried.**

**Resolution 29-2020**

AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION IN UPGRADING GUARDRAIL END TREATMENTS ON BAGLEY ROAD, AND DECLARING AN EMERGENCY **First Reading**

Ms. Buchholz moved to **suspend**; Mr. Chitester **seconded**. Voice Vote: 7 ayes; 0 nays. **Motion carried**. Mr. Chitester moved to **waive** the reading in its entirety; Ms. Buchholz **seconded**. Voice Vote: 7 ayes; 0 nays. **Motion carried**. Mr. Chitester moved to **adopt**; Ms. Buchholz **seconded**. Poll: 7 ayes; 0 nays. **Motion carried**.

**Resolution 30-2020**

A RESOLUTION RATIFYING THE SUBMISSION OF AN APPLICATION ON BEHALF OF THE CITY OF OLMSTED FALLS TO PARTICIPATE IN A FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION GRANT, FOR THE PURPOSE OF FIREFIGHTING SUPPLIES AND ACCEPTING SAID FUNDS IF AWARDED, AND DECLARING AN EMERGENCY **First Reading**

Mr. Chitester moved to **suspend**; Mr. Munteanu **seconded**. Voice Vote: 7 ayes; 0 nays. **Motion carried**. Mr. Chitester moved to **waive** the reading in its entirety; Ms. Buchholz **seconded**. Voice Vote: 7 ayes; 0 nays. **Motion carried**. Mr. Chitester moved to **adopt**; Ms. Buchholz **seconded**. Poll: 7 ayes; 0 nays. **Motion carried**.

**Ordinance 31-2020**

AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) ENERGIZED COMMUNITY GRANT(S) AND DECLARING AN EMERGENCY **First Reading**

Mr. Munteanu moved to **suspend**; Mr. Chitester **seconded**. Voice Vote: 7 ayes; 0 nays. **Motion carried**. Mr. Chitester moved to **waive** the reading in its entirety; Ms. Buchholz **seconded**. Voice Vote: 7 ayes; 0 nays. **Motion carried**. Mr. Munteanu moved to **adopt**; Mr. Chitester **seconded**. Poll: 7 ayes; 0 nays. **Motion carried**.

**Miscellaneous New Business - None**

**Such other business that may come before Council**

Ms. Jones stated then when she was speaking with Ms. Jansen she mentioned getting some kind of task force or group, maybe through Council, together with the businesses in the community to try and figure out when they are opening, what the plan is, and if we can have anything to do with helping them survive this or even maybe when they open to encourage people to go downtown. Ms. Jansen stated she thinks it would be a good idea to reach out more to our business owners and find out what their needs are, what their concerns are and how we can address them. Mr. Stibich stated that he thinks anything like that should be done in conjunction with the administration. He asked the Mayor if there was any way that Council could help with reaching out to them. Mayor Graven replied that last week he made many phone calls and talked to a lot of business owners, some have been receiving checks. We have been working with the businesses owners and calling them because obviously we

cannot be stopping into businesses. We don't have an exact day obviously of when hair care places can open but we will be monitoring it. He has spoken to a lot of business owners on the phone. Mr. Stibich stated that it sounds like Ms. Jones and Ms. Jansen, and maybe other Council members, would be interested in assisting if he needs any help. Mayor Graven replied that right now he is good.

Mr. Chitester moved to **adjourn**; Ms. Buchholz **seconded**. Poll: 7 ayes; 0 nays. **Motion carried**.

The meeting adjourned at 8:18 p.m.

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*Paul Stibich, Council President*

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*Angela Mancini, Clerk of Council*